



**LOAN TRANSFER REQUEST VIA FAX**

**FAX TO THE NOTE DEPARTMENT**

858-755-0875

*Please call and verify that the Bank has received transmission.*

**Please transfer the following funds as described below:**

**Amount of Transfer:** \$ \_\_\_\_\_

**Debit Account/Loan #:** \_\_\_\_\_

**Name on Account/Loan:** \_\_\_\_\_

**Credit Account/Loan #:** \_\_\_\_\_

**Name on Account/Loan:** \_\_\_\_\_

**Date of Transfer** \_\_\_\_\_

**Time:** \_\_\_\_\_

**Requested By:** \_\_\_\_\_  
(Please print name)

**Phone #:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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**BELOW FOR BANK USE ONLY.**

**Fax    Telephone    Letter    Walk-In    Other** \_\_\_\_\_

**Maturity Date of Loan:** \_\_\_\_\_ **Available Credit:** \$ \_\_\_\_\_

**Request Received By:** \_\_\_\_\_ **Processed By:** \_\_\_\_\_

**Special Instructions:** \_\_\_\_\_